

Each module has a number of lessons, which all have the following structure:

- an introduction to the topic
- an introduction to the topic
- interactive learning activities
- interactive learning activities

## ASSESSMENT:

Participants are assessed in the following ways:

Assessment component	Description
Four written assignments within each module	Participants apply the language and skills they have learned to their own context and reflect on their experience.
An end-of-module progress test	Participants complete a multiple-choice test to check their learning.

Participants will gain a certificate of completion:

- On completion of the whole course

### Are you a lecturer or instructor?

The Certificate in EMI Skills course is offered to higher education professionals through their employer. Talk to your employer if you're interested in taking this course.

## CONTACT US:



### Skills Development Programs Center for Executive Education

Institute of Business Administration  
Ph.: +92-21-38104700-01 Ext: 1801 & 1811  
Fax: +92-21-38103008  
Email: [emicambridge@iba.edu.pk](mailto:emicambridge@iba.edu.pk)  
Website: <http://sdp.iba.edu.pk/>

# Cambridge English Certificate in EMI Skills

English as a Medium of Instruction



Deliver your subject in English with confidence

[http://sdp.iba.edu.pk/cambridge\\_english\\_certificate.php](http://sdp.iba.edu.pk/cambridge_english_certificate.php)

# ABOUT THE COURSE:



The Certificate in EMI Skills course helps higher education professionals to:

- communicate more effectively in English with students and colleagues
- use a range of language in different situations, from lectures and tutorials to conferences and online discussions
- increase familiarity with a range of skills for delivering instruction in English.

# BLENDED LEARNING:

The Certificate in EMI Skills is a 40-hour online learning course.

Each of the eight online modules has approximately 5 hours of online study materials and 3 hours of optional materials will be delivered as a combination of face-to-face and online learning.



## MODULES:

The Certificate in EMI Skills has eight modules:

### Module

1 Language for lectures

2 Language for seminars

3 Language for small groups and practical sessions

4 Language for tutorials and supervision

5 Language for online communication

6 Language for evaluation and feedback

7 Language for developing and extending professional roles

8 Language for fulfilling professional responsibilities

### Content

- Different lecture styles
- Introducing a lecture
- Signposting and cohesion in lectures
- Concluding a lecture.

- Structuring seminars
- Giving step-by-step guidance
- Using questions to guide students
- Answering students' questions.

- Explaining procedures
- Setting up groups
- Monitoring groups and practical sessions
- Ending a group discussion or practical session.

- Setting goals and expectations
- Advising students on strengths and weaknesses
- Problems and solutions
- Focusing on the individual student.

- Online communication skills
- Writing emails
- Managing group communication
- Responding to online communication.

- Giving constructive feedback
- Giving targeted feedback
- Distinguishing between necessity and suggestion
- Organisation of feedback.

- Preparing for academic interviews
- Writing a conference proposal
- Engaging in peer mentoring
- Networking in social situations.

- Different students' characteristics and needs
- Institutional conventions
- Institutional differences
- Relationships within university settings.