

## SKILLS DEVELOPMENT PROGRAM TRAINING CALENDER



December 2024							
Program	Dates	Days	Timings	Trainer	Fee pkr	Hours	Online/On-campus
Successful Business Communication	December 9 to 19, 2024	Monday to Thursday	6:00 pm to 09:00 pm	Farhan Uddin Raja	20,000	24	On-Campus
Certificate in Early Childhood Care & Education	December 23 to 30, 2024	Saturday & Sunday	9:00 am to 3:30 pm	Naheed Wasi	40,000	36	On-Campus
			January 202	25			
Managing Office Administration	January 14 to 21, 2025	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	Subhan Sharif	20,000	12	On-Campus
April 2025							
Certificate in Early Childhood Care & Education	April 19 to May 11, 2025	Saturday & Sunday	9:00 am to 1:30 pm	Naheed Wasi	40,000	36	On-Campus
			May 2025				
Successful Business Communication	May 12 to 29, 2025	Monday to Thursday	6:00 pm to 09:00 pm	Farhan Uddin Raja	20,000	24	On-Campus
June 2025							
Managing Office Administration	tesJune 23 to 30, 2025	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	Subhan Sharif	20,000	12	On-Campus