

SKILLS DEVELOPMENT PROGRAM

Center for Executive Education

July 2019-June 2020

Skills Based Open Training Program	Facilitator	Dates	Days	Timings	Investment (PKR)	Total Fee including 5% GST
Accounting for Business Decision Making	Dr. Muhammad Asif Jaffer	October 26-November 30, 2019	Saturday	9 am to 1 pm	25,000	26,250
Accounting for Business Decision Making	Dr. Muhammad Asif Jaffer	February 1-March 7, 2020	Saturday	9 am to 1 pm	25,000	26,250
Advanced Statistics for Researchers	Dr. Muhammad Asif Jaffer	December 7, 2019-January 11, 2020	Saturday	9 am to 2 pm	30,000	31,500
Advanced Statistics for Researchers	Dr. Muhammad Asif Jaffer	March 14-April 18, 2020	Saturday	9 am to 2 pm	30,000	31,500
Business Analytics	Mohsin Adhi	November 4- 27, 2019	Monday and Wednesday	6:30 pm to 8:30 pm	15,000	15,750
Business Analytics	Mohsin Adhi	March 16-April 20, 2020	Monday and Wednesday	6:30 pm to 8:30 pm	15,000	15,750
Business English	Farhan Uddin Raja & Syed Qaiser Hussain	October 14-December 9, 2019	Monday, Wednesday, & Friday	6:30 pm to 8:30 pm	24,000	25,200
Business English	Farhan Uddin Raja & Syed Qaiser Hussain	December 23, 2019-February 17, 2020	Monday, Wednesday, & Friday	6:30 pm to 8:30 pm	24,000	25,200
Business English	Farhan Uddin Raja & Syed Qaiser Hussain	February 24-April 20, 2020	Monday, Wednesday, & Friday	6:30 pm to 8:30 pm	24,000	25,200
Business Intelligence for Marketing & Sales Professionals	Muntazir Haider	14-Sep-19	Saturday	9 am to 5 pm	15,000	15,750
Business Intelligence for Marketing & Sales Professionals	Muntazir Haider	15-Jan-20	Saturday	9 am to 5 pm	15,000	15,750
Business Writing Skills	Syed Qaiser Hussain	November 8-December 27, 2019	Tuesday & Friday	7 pm to 9 pm	28,000	29,400
Business Writing Skills	Syed Qaiser Hussain	February 28-April 16, 2020	Tuesday & Friday	7 pm to 9 pm	28,000	29,400
Certificate in 21st century School Leadership: Educational Leadership really matters	Rozina Jumani	October 5-December 1, 2019	Sunday	9 am to 2:30 pm	35,000	36,750
Certificate in 21st century School Leadership: Educational Leadership really matters	Rozina Jumani	January 19-March 22, 2020	Sunday	9 am to 2:30 pm	35,000	36,750

Certificate in Early Childhood Care & Education	Rozina Jumani	August 24-October 26, 2019	Saturday	9 am to 2 pm	35,000	36,750
Certificate in Early Childhood Care & Education	Rozina Jumani	January 4-March 7, 2020	Saturday	9 am to 2 pm	35,000	36,750
Certificate in Educational Counsellors for Schools	Rozina Jumani	August 24-October 19, 2019	Saturday	2:30 pm to 6:30 pm	25,000	26,250
Certificate in Educational Counsellors for Schools	Rozina Jumani	January 4-March 7, 2020	Saturday	2:30 pm to 6:30 pm	28,000	29,400
Coping with Stress at Work	Aisha Bela Malik	26-Nov-19	Tuesday	9 am to 5 pm	15,000	15,750
Coping with Stress at Work	Aisha Bela Malik	21-Jan-20	Tuesday	9 am to 5 pm	15,000	15,750
Coping with Stress at Work	Aisha Bela Malik	17-Mar-20	Tuesday	9 am to 5 pm	15,000	15,750
Customer Services	Subhan Sharif	November 13-18, 2019	Monday, Wednesday, & Friday	6 pm to 9 pm	12,000	12,600
Customer Services	Subhan Sharif	December 9-13, 2019	Monday, Wednesday, & Friday	6 pm to 9 pm	12,000	12,600
Customer Services	Subhan Sharif	January 3-8, 2020	Monday, Wednesday, & Friday	6 pm to 9 pm	12,000	12,600
Emotional Balancing	Aisha Bela Malik	31-Aug-19	Saturday	9 am to 5 pm	15,000	15,750
Emotional Intelligence	Muntazir Haider	2-Nov-19	Saturday	9 am to 5 pm	15,000	15,750
Emotional Intelligence	Muntazir Haider	18-Feb-20	Saturday	9 am to 5 pm	15,000	15,750
Enhancing Your Professional Image	Aisha Bela Malik	November 19-20, 2019	Tuesday & Wednesday	9 am to 5 pm	25,000	26,250
Enhancing Your Professional Image	Aisha Bela Malik	January 14-15, 2020	Tuesday & Wednesday	9 am to 5 pm	25,000	26,250
Enhancing Your Professional Image	Aisha Bela Malik	March 10-11, 2020	Tuesday & Wednesday	9 am to 5 pm	25,000	26,250
Financial Analysis & Valuation Skill Set Level 1	Mohsin Adhi	January 6-20, 2020	Monday and Wednesday	6:30 pm to 8:30 pm	12,000	12,600
Financial Analysis & Valuation Skill Set Level 2	Mohsin Adhi	January 22-February 5, 2020	Monday and Wednesday	6:30 pm to 8:30 pm	12,000	12,600

High Impact Presentation Skills	Aisha Bela Malik	November 12-13, 2019	Tuesday & Wednesday	9 am to 5 pm	25,000	26,250
High Impact Presentation Skills	Aisha Bela Malik	January 7-8, 2020	Tuesday & Wednesday	9 am to 5 pm	25,000	26,250
High Impact Presentation Skills	Aisha Bela Malik	March 3-4, 2020	Tuesday & Wednesday	9 am to 5 pm	25,000	26,250
How to Gamify your classrooms: One step ahead towards Student Centered learning	Rozina Jumani	October 24-26, 2019	Thursday, Friday, & Saturday	3 pm to 6 pm (Thursday & Friday) 2:30 pm to 6:30 pm (Saturday)	12,000	12,600
How to Gamify your classrooms: One step ahead towards Student Centered learning	Rozina Jumani	March 19-21, 2020	Thursday, Friday, & Saturday	3 pm to 6 pm (Thursday & Friday) 2:30 pm to 6:30 pm (Saturday)	12,000	12,600
IELTS Preparatory Classes	Muhammad Humail	September 21-October 13, 2019	Saturday & Sunday	6 pm to 9 pm (Saturday) 2 pm to 5 pm (Sunday)	15,000	15,750
IELTS Preparatory Classes	Muhammad Humail	November 2-24, 2019	Saturday & Sunday	6 pm to 9 pm (Saturday) 2 pm to 5 pm (Sunday)	15,000	15,750
IELTS Preparatory Classes	Muhammad Humail	December 14, 2019-January 5, 2020	Saturday & Sunday	6 pm to 9 pm (Saturday) 2 pm to 5 pm (Sunday)	15,000	15,750
IELTS Preparatory Classes	Muhammad Humail	January 25-February 16, 2020	Saturday & Sunday	6 pm to 9 pm (Saturday) 2 pm to 5 pm (Sunday)	15,000	15,750
IELTS Preparatory Classes	Muhammad Humail	March 14-April 5, 2020	Saturday & Sunday	6 pm to 9 pm (Saturday) 2 pm to 5 pm (Sunday)	15,000	15,750
Innovative Management Skills for New Managers	Aisha Bela Malik	15-Oct-19	Tuesday	9 am to 5 pm	15,000	15,750
Innovative Management Skills for New Managers	Aisha Bela Malik	3-Dec-19	Tuesday	9 am to 5 pm	15,000	15,750
Innovative Management Skills for New Managers	Aisha Bela Malik	4-Feb-20	Tuesday	9 am to 5 pm	15,000	15,750
Leading Millennials	Muntazir Haider	23-Nov-19	Saturday	9 am to 5 pm	15,000	15,750
Leading Millennials	Muntazir Haider	17-Mar-20	Saturday	9 am to 5 pm	15,000	15,750
Mastering Networking Skills	Muntazir Haider	6-Dec-19	Saturday	9 am to 5 pm	15,000	15,750
Mastering Networking Skills	Muntazir Haider	14-Apr-20	Saturday	9 am to 5 pm	15,000	15,750
Nurturing Critical Thinking & Quality Learning in classrooms: Improving Questioning to Enhance Learning & Assessment	Rozina Jumani	October 5-December 1, 2019	Sunday	3 pm to 6:30 pm	22,500	23,625

Persuasive Pitches	Fatima Hatim Anjary	October 22-November 21, 2019	Tuesday & Thursday	6:30 pm to 8:30 pm	18,000	18,900
Persuasive Pitches	Fatima Hatim Anjary	January 21-February 20, 2020	Tuesday & Thursday	6:30 pm to 8:30 pm	18,000	18,900
Problem Solving, Critical Thinking, and Analytical Reasoning Skills	Aisha Bela Malik	October 22-23, 2019	Tuesday & Wednesday	9 am to 5 pm	25,000	26,250
Problem Solving, Critical Thinking, and Analytical Reasoning Skills	Aisha Bela Malik	December 10-11, 2019	Tuesday & Wednesday	9 am to 5 pm	25,000	26,250
Problem Solving, Critical Thinking, and Analytical Reasoning Skills	Aisha Bela Malik	February 11-12, 2020	Tuesday & Wednesday	9 am to 5 pm	25,000	26,250
Public Speaking Skills	Fatima Hatim Anjary	December 3, 2019-January 2, 2020	Tuesday & Thursday	6:30 pm to 8:30 pm	18,000	18,900
Public Speaking Skills	Fatima Hatim Anjary	March 10-April 9, 2020	Tuesday & Thursday	6:30 pm to 8:30 pm	18,000	18,900
Selling Skills	Subhan Sharif	November 20-25, 2019	Wednesday, Friday, & Saturday	6 pm to 9 pm	12,000	12,600
Selling Skills	Subhan Sharif	December 16-20, 2019	Monday, Wednesday, & Friday	6 pm to 9 pm	12,000	12,600
Selling Skills	Subhan Sharif	January 13-17, 2020	Monday, Wednesday, & Friday	6 pm to 9 pm	12,000	12,600
Sense of Ownership for Employee Engagement	Aisha Bela Malik	29-Oct-19	Tuesday	9 am to 5 pm	15,000	15,750
Sense of Ownership for Employee Engagement	Aisha Bela Malik	17-Dec-19	Tuesday	9 am to 5 pm	15,000	15,750
Sense of Ownership for Employee Engagement	Aisha Bela Malik	18-Feb-20	Tuesday	9 am to 5 pm	15,000	15,750
Successful Business Communication	Farhan Uddin Raja & Syed Sajid Siraj	September 2-October 21, 2019	Monday to Thursday	6:30 pm to 8:30 pm	24,000	25,200
Successful Business Communication	Farhan Uddin Raja & Syed Sajid Siraj	November 11-December 23, 2019	Monday to Thursday	6:30 pm to 8:30 pm	24,000	25,200
Successful Business Communication	Farhan Uddin Raja & Syed Sajid Siraj	January 13-February 24, 2020	Monday to Thursday	6:30 pm to 8:30 pm	24,000	25,200
Successful Business Communication	Farhan Uddin Raja & Syed Sajid Siraj	March 9-April 20, 2020	Monday to Thursday	6:30 pm to 8:30 pm	24,000	25,200
Supervisory Skills	Subhan Sharif	November 2-11, 2019	Monday, Wednesday, Friday, & Saturday	6 pm to 9 pm	18,000	18,900
Supervisory Skills	Subhan Sharif	November 27-December 7, 2019	Monday, Wednesday, Friday, & Saturday	6 pm to 9 pm	18,000	18,900
Supervisory Skills	Subhan Sharif	December 21, 2019-January 1, 2020	Monday, Wednesday, Friday, & Saturday	6 pm to 9 pm	18,000	18,900
The Art of Personal Branding	Muntazir Haider	12-Oct-19	Saturday	9 am to 5 pm	15,000	15,750

The Art of Personal Branding	Muntazir Haider	29-Jan-20	Saturday	9 am to 5 pm	15,000	15,750
Time Management	Subhan Sharif	16-Nov-19	Saturday	9 am to 5 pm	12,000	12,600
Time Management	Subhan Sharif	14-Dec-19	Saturday	9 am to 5 pm	12,000	12,600
Time Management	Subhan Sharif	11-Jan-20	Saturday	9 am to 5 pm	12,000	12,600
Using Role-Play as Teaching Strategy	Rozina Jumani	March 28-April 18, 2020	Saturday	10 am to 1 pm	18,000	18,900
Workplace Anger How to Control Office Rage	Aisha Bela Malik	5-Nov-19	Tuesday	9 am to 5 pm	15,000	15,750
Workplace Anger How to Control Office Rage	Aisha Bela Malik	24-Dec-19	Tuesday	9 am to 5 pm	15,000	15,750
Workplace Anger How to Control Office Rage	Aisha Bela Malik	25-Feb-20	Tuesday	9 am to 5 pm	15,000	15,750

National, religious and any unforeseen holidays will be adjusted accordingly

The Institute reserves the right to make changes in its program policies, dates & fees anytime

TBD=To be decided

All courses will be conducted in IBA City Campus unless otherwise mentioned

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