



Skills Development Program

Training Calendar

Skills Development Program Training Calendar

Program Calendar for January to December - 2022

Program	Date	Timings	Online/Face-to-Face	Facilitators	Fees (PKR)
		January-2022			
Supervisory Skills	January 24-31, 2022 Mon, Wed, & Fri	6:00 pm to 9:00 pm	On-Campus	Subhan Sharif	20000 (Excl. of 5% SST)
Business English	January 27-March 17, 2022 Tuesdays & Thursday	6:30 pm to 8:30 pm	On-Campus	Farhan Uddin Raja	22000 (Excl. of 5% SST)
Arabic Language for Business & Trade	January 29-March 14, 2022 Monday & Saturday	(Mon) 6:30 pm to 8:30 pm (Sat) 9:00 am to 12:00 pm	On-Campus	Saad Khursheed	25000 (Excl. of 5% SST)
Certificate in Early Childhood Care & Education (Level 1)	January 29-March 6, 2022 Saturday & Sunday	9:00 am to 1:30 pm	On-Campus	Rozina Jumani	40000 (Excl. of 5% SST)
		February-2022			
Supply Chain Management as a Career Path	February 6-March 6, 2022 Sunday	10:00 am to 12:30 pm	Online/On-Campus	Mudasser Ali Khan	25000 (Excl. of 5% SST)
Marketing Base Camp	February 12-March 12, 2022 Saturday & Sunday	9:30 am to 5:30 pm	Real-Time Online	Salman Tariq Mir	30000 (Excl. of 5% SST)
Civil/Commercial Mediation	February 14-19, 2022 Monday - Saturday	2:00 pm to 9:00 pm	Real-Time Online	ADR ODR International	150000 (Excl. of 5% SST)
Successful Business Communication	February 14-March 28, 2022 Monday to Thursday	6:30 pm to 8:30 pm	Real-Time Online	Farhan Uddin Raja Syed Sajid Siraj	25000 (Excl. of 5% SST)
Taxation as a Career Path: Introduction to Sales Tax Federal & Provincial taxes	February 26-27, 2022 Saturday & Sunday	9:00 am to 5:00 pm	On Campus	Faisal Mobin	30000 (Excl. of 5% SST)
		March-2022			
Cost Analysis Tools	March 5-26, 2022 Saturday	10:00 am to 1:00 pm	Real-Time Online	Mohsin Adhi	25000 (Excl. of 5% SST)
Public Speaking Skills	March 11-April 9, 2022 Friday & Saturday	6:30 pm to 8:30 pm (Friday) 4:00 pm to 6:00 pm (Saturday)	On-Campus	Farhan Uddin Raja Syed Sajid Siraj	20000 (Excl. of 5% SST)
Managing Office Administration	March 21- 30, 2022 Mon, Wed & Fri	6:00 pm to 9:00 pm	On-Campus	Subhan Sharif	20000 (Excl. of 5% SST)
		April-2022			
IELTS	April 2-24, 2022 Saturday & Sunday	6:00 pm to 9:00 pm (Saturday) 2:00 pm to 5:00 pm (Sunday)	On-Campus	Humail Ashrafi	22000 (Excl. of 5% SST)
		May-2022			
Financial Analysis & Valuation	May 14-June 11, 2022 Saturday	10:00 am to 1:00 pm	Real-Time Online	Mohsin Adhi	22000 (Excl. of 5% SST)
Successful Business Communication	May 16-June 27, 2022 Monday to Thursday	6:30 pm to 8:30 pm	On-Campus	Farhan Uddin Raja Syed Sajid Siraj	30000 (Excl. of 5% SST)
The Art of Managing Inventories	May 22- June 19, 2021 Sunday	10:00 am to 12:30 pm	Real-Time Online & On Campus	Mudasser Ali Khan	25000 (Excl. of 5% SST)
Civil/Commercial Mediation	May 23-28, 2022 Monday - Saturday	2:00 pm to 9:00 pm	Real Time Online	ADR ODR International	150000 (Excl. of 5% SST)
Quality Tools & Techniques: Explore 7 basic QC tools Six Sigma, & CoQ	May 27 & 28, 2022 Saturday & Sunday	9:00 am to 5:00 pm	On-Campus	Iqbal Burcha	20000 (Excl. of 5% SST)
Certificate in Early Childhood Care & Education (Level 2)	May 28-June 26, 2022 Saturday & Sunday	9:00 am to 1:30 pm	On-Campus	Rozina Jumani	40000 (Excl. of 5% SST)

Program	Date	Timings	Online/Face-to-Face	Facilitators	Fees (PKR)
		June-2022			
IELTS	June 4-26, 2022 Saturday & Sunday	6:00 pm to 9:00 pm (Saturday) 2:00 pm to 5:00 pm (Sunday)	On Campus	Humail Ashrafi	22000 (Excl. of 5% SST)
Teachers' Learning & Development Boot Camp	June 6 -30, 2022 Monday - Saturday	5:00 pm to 7:00 pm	Real-Time Online & On Campus	Various	30800 (Excl. of 5% SST)
Business Writing Skills	June 7-August 2, 2022 Tuesday & Thursday	6:30 pm to 8:30 pm	On-Campus	Farhan Uddin & Sajid Siraj	30000 (Excl. of 5% SST)
Marketing Financial Services	June 12 & 19, 2022 Sunday	10:00 am to 01:00 pm	On-Campus	Faraz Younus Bandukda	25000 (Excl. of 5% SST)
		July-2022			
Selling Skills	July 4-8, 2022 Monday, Wednesday, & Friday	6:00 pm to 9:00 pm	On-Campus	Subhan Sharif	20000 (Excl. of 5% SST)
Business English	July 12-August 30, 2022 Tuesday & Thursday	6:30 pm to 8:30 pm	On-Campus	Farhan Uddin Raja	22000 (Excl. of 5% SST)
Foundation of Quality Management System: ISO 9001:2015 Standard in Action!	July 23 & 24, 2022 Saturday & Sunday	9:00 am to 5:00 pm	On-Campus	Iqbal Burcha	20000 (Excl. of 5% SST)
		August-2022			
Successful Business Communication	August 1-September 12, 2022 Monday to Thursday	6:30 pm to 8:30 pm	Real-Time Online	Farhan Uddin Raja & Syed Sajid Siraj	25000 (Excl. of 5% SST)
Cost Analysis Tools	August 6-27, 2022 Saturday	10:00 am to 1:00 pm	Real-Time Online	Mohsin Adhi	25000 (Excl. of 5% SST)
Supply Chain Management as a Career Path	August 13 - September 10, 2022	6:30pm to 9:00pm	Real-Time Online & On Campus	Mudasser Ali Khan	25000 (Excl. of 5% SST)
IELTS	August 20- September 11, 2022 Saturday & Sunday	6:00 pm to 9:00 pm (Saturday) 2:00 pm to 5:00 pm (Sunday)	On-Campus	Humail Ashrafi	22000 (Excl. of 5% SST)
Certificate in Early Childhood Care & Education (Level 1)	August 27-October 2, 2022 Saturday & Sunday	9:00 am to 1:30 pm	On-Campus	Rozina Jumani	40000 (Excl. of 5% SST)
		September-2022			
Financial Analysis & Valuation	September 3-October 8, 2022 Saturday	10:00 am to 1:00 pm	Real-Time Online	Mohsin Adhi	22000 (Excl. of 5% SST)
Managing Office Administration	September 12-19, 2022 Monday, Wednesday & Friday	6:00 pm to 9:00 pm	On Campus	Subhan Sharif	20000 (Excl. of 5% SST)
Core Elements of Accounting : Explore Product Pricing, Cost & Financial Accounting	September 23-24, 2022 Friday & Saturday	9:00 am to 5:00 pm	On-Campus	Faisal Mobin	30000 (Excl. of 5% SST)
		October-2022			
Arabic Language for Professional Development	October 8-November 14, 2022 Monday & Saturday	6:30 pm to 8:30 pm (Monday) 9 am to 12 pm (Saturday)	On Campus	Saad Khursheed	25000 (Excl. of 5% SST)
Professional Mediation Training Program	October 13-15, & 21-22, 2022 October 13-15, & 21-22, 2022	9:00 am to 5:00 pm	On-Campus	IBA DRF	115000 (Excl of 5% SST)
IELTS	October 15 - November 6, 2022 Saturday & Sunday	6:00 pm to 9:00 pm (Saturday) 2:00 pm to 5:00 pm (Sunday)	On-Campus	Humail Ashrafi	22000 (Excl. of 5% SST)
Public Speaking Skills	October 21-November 19, 2022 Friday & Saturday	6:30 pm to 8:30 pm (Friday) 4:00 pm to 6:00 pm (Saturday)	On-Campus	Farhan Uddin Raja Syed Sajid Siraj	20000 (Excl. of 5% SST)
Food Safety Management System :Foundations of ISO 22000:2018	October 22 & 23, 2022 Saturday & Sunday	9:00 am to 5:00 pm	On-Campus	Iqbal Burcha	20000 (Excl. of 5% SST)
		November-2022			
The Art of Managing Inventories	November 5- December 3, 2022 Saturday	6:30 pm to 9:00 pm	Real-Time Online - On Campus	Mudasser Ali Khan	25000 (Excl. of 5% SST)
Successful Business Communication	November 7-December 19, 2022 Monday to Thursday	6:30 pm to 8:30 pm	On Campus	Farhan Uddin & Sajid Siraj	30000 (Excl. of 5% SST)
Certificate in Early Childhood Care & Education Level2	November 19-December 18, 2022 Saturday & Sunday	9:00 am to 1:30 pm	On Campus	Rozina Jumani	40000 (Excl. of 5% SST)
Marketing Financial Services	November 20 & 27, 2022 Sunday	10:00 am to 1:00 pm	On Campus	Faraz Younus Bandukda	15000 (Excl. of 5% SST)
		December-2022			
Analytical Assessment of Financial Statement	December 3-31, 2022 Saturday	10:00 am to 1:00 pm	Real-Time Online	Mohsin Adhi	30000 (Excl. of 5% SST)
IELTS	December 3-31, 2022 Saturday & Sunday	6:00 pm to 9:00 pm (Saturday) 2:00 pm to 5:00 pm (Sunday)	On-Campus	Humail Ashrafi	22000 (Excl. of 5% SST)
Business Writing Skills	December 13, 2022- January 31, 2023 Tuesday & Thursday	6:30 pm to 8:30 pm	On-Campus	Farhan Uddin & Sajid Siraj	30000 (Excl. of 5% SST)

The institute reserves the right to change program dates, fee, duration, faculty and venue.

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