

## SKILLS DEVELOPMENT PROGRAM TRAINING CALENDER 2024



January										
Program	Dates	Days	Timings	Trainer	Fee PKR	Hours	Online/On-campus			
IFRS Update Program	January 10 - 11, 2024	Wednesday & Thursday	9:00 am to 5:00 pm	Hasnain R. Badami & Danish Noorani	30,000	16	Hybrid			
Enhancing Distribution Effectiveness	January 10 - 11, 2024	Wednesday & Thursday	9:00 am to 5:00 pm	Ahmed Iqbal	40,000	16	On-Campus			
Emotional intelligence	January 15 & 16, 2024	Monday & Tuesday	9:00 am to 5:00 pm	Farhan Uddin Raja	25,000	16	On-Campus			
Air Ticketing	January 15 - 24, 2024	Monday to Friday	1:00 pm to 4:00 pm	Murtaza Baqar Mehdi	25,000	24	On-Campus			
Risk Taking	January 16 & 17, 2024	Tuesday & Wednesday	5:00 pm to 9:00 pm	Dr Mohsin Zahid	25,000	8	Hybrid			
Customer Relationship Management (CRM)	January 22 & 23, 2024	Monday & Tuesday	5:00 pm to 9:00 pm	M. Afzal Khan	40,000	8	On-Campus			
Supervisory Skills	January 22-29, 2024	Monday, Wednesday, & Friday	6:00 pm to 9:00 pm	Subhan Sharif	20,000	12	On-Campus			
Arabic Language for Business & Trade	January 29-March 13, 2024	Monday & Wednesday	6:30 pm to 8:30 pm (Monday) 6:00 pm to 09:00 pm (Wednesday	Saad Khursheed	25,000	35	Live-Online			
Masterclass on Report Writing for Internal Auditors	January 30 & 31, 2024	Tuesday & Wednesday	9:00 am to 5:00 pm	Hasnain Badami ,Hasnain R. Badami,	30,000	16	Hybrid			

February										
Supply Chain Management as a Career Path	February 4-March 3, 2024	Every Sunday	10:00 am to 12:30 pm	Mudasser Ali Khan	25,000	12.5	Live-Online			
Basics of Financial Management	February 20 - 29, 2024	Tuesday & Thursday	6:00 pm to 9:00 pm	Ghias ul Hassan Khan	25,000	12	On-Campus			
Self Management Skills	February 12-26,2024	Monday, Wednesay Friday	6:00 pm to 9:00 pm	Dr Shahid Mir	35,000	21	Live-Online			
Successful Business Communication	February 12-March 25, 2024	Monday to Thursday	6:30pm to 8:30pm	Farhan Uddin Raja	25,000	50	Live-Online			
Content Writing	Februrary 12, 13 & 14, 2024	Monday, Tuesday & Wednesday	6:30pm to 8:30pm	Maria Hassan Siddiqui	30,000	18	Hybrid			
Taxation as a Career Path: Introduction to Sales Tax Federal & Provencial taxes	February 14-March 01, 2024	Wednesday & Friday	6:00 pm to 9:00 pm	Faisal Mobin	16,000	16	Live-Online			
Certificate in Early Childhood Care & Education	February 17 to March 17, 2024	Saturday & Sunday	9:00 am to 1:30 pm	Naheed Wasi	40,000	50	On-Campus			

March									
Delegating & Empowering for Result	March 4 & 5, 2024	Monday & Tuesday	9:00 am to 5:00 pm	Zeeshan Lakhpaty	30,000	16	On-Campus		
Employee Engagement & Communication Masterclass	March 4 & 5, 2024	Monday & Tuesday	9:00 am to 5:00 pm	Hasnain R. Badami	30,000	16	Hybrid		
Stress Management	March 4, 2024	Monday	6:00 pm to 9:00 pm	Farhan Uddin Raja	15,000	8	Hybrid		
Data Visualization & Storytelling	March 5, 2024	Tuesday	9:00 am to 5:00 pm	Rajlain Qazi	20,000	8	Hybrid		

	April April										
Program	Dates	Days	Timings	Trainer	Fee pkr	Hours	Online/On-campus				
Managing Office Administration	April 15 - 24, 2024	Monday, Wednesday & Friday	6:00pm to 9:00 pm	Subhan Sharif	25,000	15	On-Campus				
Tax Refresher Program	April 16 & 17,2024	Tuesday & Wednesday	9:00 am to 5:00 pm	Rajlain H. Qazi	30,000	16	Hybrid				
Security Risk Management	April 16 & 17, 2024	Tuesday & Wednesday	9:00 am to 5:00 pm	Khalid Jawed Rishi & M. Hassan Qureshi	30,000	18	On-Campus				
IFRS & Tax Masterclass	April 17 - May 01, 2024	Wednesday & Thursday	9:00 am to 5:00 pm	Hasnain R. Badami & Rajlain Qazi	75,000	40	On-Campus				
Risk Taking	January 16 & 17, 2024	Tuesday & Wednesday	5:00 pm to 9:00 pm	Dr Mohsin Zahid	25,000	8	Hybrid				
Cost Analysis Tools	April 19 - May 10, 2024	Friday	6:00 pm to 9:00 pm	Mohsin Adhi	25,000	12	Live-Online				
Assurance of Learning for Higher Education Institutions	April 23 & 24, 2024	Tuesday & Wednesday	9:00 am to 5:00 pm	Dr Sana Tauseef, Kanza Sohail, Tahira Jaffery	30,000	16	On-Campus				
Time Management	April 24, 2024	Wednesday	9:00 am to 5:00 pm	Farhan Uddin Raja	15,000	8	Hybrid				
Marketing Boot Camp	April 30 - June 12, 2024	Tuesday - Thursday	5:00pm to 7:00 pm	Salman Tariq Mir	30,000	40	Live-Online				

May										
Financial Analysis & Valuation	May 10-June 07, 2024	Friday	6:00pm to 9:00 pm	Mohsin Adhi	25,000	15	Live-Online			
Health Safety Environment	May 13 & 14, 2024	Monday & Tuesday	6:30 pm to 8:30 pm	Iqbal Burcha	20,000	18	Hybrid			
Public Speaking Skills	May 15 - June 14, 2024	Wenesday & Friday	6:30 pm to 8:30 pm	Farhan Uddin Raja	23,000	20	On-Campus			
Teacher's Training: Incorporating the Modern Pedagogy	May 15 & 16, 2024	Wednesday & Thursday	9:00 am to 5:00 pm	Moiz Khan	30,000	16	On-Campus			
The Art of Managing Inventories	May 17 - June 14, 2024	Friday	06:00 pm to 08:30 pm	Mudasser Ali Khan	25,000	12.5	Live-Online			
Certificate in Early Childhood Care & Education	May 25-June 29, 2024	Saturday & Sunday	9 am to 1:30 pm	Naheed Wasi	40,000	50	On-Campus			
Computerized Accounting	TBD	TBD	TBD	TBD	TBD	TBD	TBD			

June										
Fire Safety Technician	June 12, 2024	Wednesday	9:00 am to 5:00 pm	Imran Taj	20,000	8	On-Campus			
Marketing Financial Services	June 14 & 21, 2024	Friday	05:00 pm to 08:00 pm	Faraz Younus Bandukda	25,000	6	Live-Online			
Critical Thinking And Analytical Skills	June 24 - 28, 2024	Monday, Wednesday & Friday	6:00pm to 9:00pm	Dr Shahid Mir	20,000	9	On-Campus			
Quality Tools & Techniques	June 26, 2024	Wednesday	9:00 am to 5:00 pm	lqbal Burcha	20,000	8	Hybrid			

July										
Program	Dates	Days	Timings	Trainer	Fee pkr	Hours	Online/On-campus			
Selling Skills	July 1-5, 2024	Monday, Wednesday & Friday	6:00pm to 9:00 pm	Subhan Sharif	20,000	9	On-Campus			
Event Management Skills	July 8 - 12, 2024	Monday, Wednesday & Friday	9:00 am to 5:00 pm	Dr Shahid Mir	20,000	9	On-Campus			
Seal the Deal (for Financial Services Industry)	July 15-22, 2024	Monday, Tuesday & Wednesday	6:00pm to 9:00pm	Sharjeel Ahmad	25,000	12	Live-Online			
Air Ticketing	July 15 - 24, 2024	Monday to Friday	1:00 pm to 4:00 pm	Murtaza Baqar Mehdi	25,000	24	On-Campus			
Professionalism and Work Ethics	July 17, 2024	Wednesday	9:00 am to 5:00 pm	Farhan Uddin Raja	20,000	8	On-Campus			
Managing Multiple Projects	July 22 - 26, 2024	Monday, Wednesday & Friday	6:00pm to 9:00pm	Dr Shahid Mir	20,000	9	On-Campus			
Quality Management System - ISO 9001 Implementation in the Organization	July 24,2024	Wednesday	9:00 am to 5:00 pm	Iqbal Burcha	20,000	8	Hybrid			

	<u> August</u>										
Masterclass on Report Writing for Internal Auditors	August 1 & 2, 2024	Thursday & Friday	9:00 am to 5:00 pm	Hasnain R. Badami & Danish Noorani	30,000	16	Hybrid				
Supply Chain Management as a Career Path	August 04 - September 01, 2024	Every Sundays	10:00 am to 12:30 pm	Mudasser Ali Khan	25,000	12.5	Live-Online				
Risk Taking	August 20 & 21, 2024	Tuesday & Wednesday	5:00 pm to 9:00 pm	Dr Mohsin Zahid	25,000	8	Hybrid				
Personal Branding in the Digital Era	August 7,9 & 14 & 16, 2024	Wednesday & Friday	6:30 pm to 9:30 pm	Adil Tanveer	15,000	12	Live-Online				
Taxation as a Career Path: Introduction to Sales Tax Federal & Provencial taxes	August 07 - 21, 2024	Wednesday & Friday	06:00 pm to 08:30 pm	Faisal Mobin	30,000	16	Live-Online				
Enhancing Distribution Effectivenes	August 9 & 10, 2024	Friday & Saturday	9:00 am to 5:00 pm	Ahmed Iqbal	40,000	16	On-Campus				
Basics of Financial Management	August 13 - 22, 2024	Tuesday & Thursday	6:00 pm to 9:00 pm	Ghias ul Hassan Khan	25,000	12	On-Campus				
Certificate in Early Childhood Care & Education	August 24- September 28, 2024	Saturday & Sunday	9 am to 1:30 pm	Naheed Wasi	40,000	50	On-Campus				
Customer Relationship Management (CRM)	August 26 & 27, 2024	Monday & Tuesday	5:00 pm to 9:00 pm	M. Afzal Khan	40,000	8	On-Campus				

			September				
Business Writing Skills	September 2 - October 21, 2024	Monday & Wednesday	6:30pm to 8:30pm	Farhan Uddin Raja	30,000	30	Hybrid
Delegating & Empowering for Result	September 2 & 3, 2024	Monday & Tuesday	9:00 am to 5:00 pm	Zeeshan Lakhpaty	30,000	12.5	On-Campus
Time Management	September 4, 2024	Wednesday	9:00 am to 5:00 pm	Farhan Uddin Raja	15,000	8	Hybrid
Managing Office Administration	September 09 - 16, 2024	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	Subhan Sharif	20,000	12	On-Campus
Core Elements of Accounting : Explore Product	September 10-24, 2024	Tuesday & Thursday	6:00 pm to 9:00 pm	Faisal Mobin	30,000	16	Live-Online
Cost and Financial Analysis	September 10 - 24, 2024	Tuesday & Thursday	6:00 pm to 9:00 pm	Ghias ul Hassan Khan	25,000	15	On-Campus
Employee Engagement & Communication Masterclass	August 13 - 22, 2024	Tuesday & Thursday	6:00 pm to 9:00 pm	Ghias ul Hassan Khan	25,000	12	On-Campus
Certificate in Early Childhood Care & Education	September 16 & 17, 2024	Monday & Tuesday	9:00 am to 5:00 pm	Hasnain R. Badam	30,000	16	On-Campus
Data Visualization & Storytelling	September 17, 2024	Tuesday	9:00 am to 5:00 pm	Rajlain Qazi	20,000	8	Hybrid
Self Management Skills	September 23 - October 7, 2024	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	Dr. Yasir Kundi	35,000	21	Live-Online

	October Control of the Control of th										
Program	Dates	Days	Timings	Trainer	Fee pkr	Hours	Online/On-campus				
IFRS & Tax Masterclass	October 2 - 16, 2024	Wednesday & Thursday	9:00 am to 5:00 pm	Hasnain R. Badami & Rajlain Qazi	75,000	40	On-Campus				
Stress Management	October 7, 2024	Monday	9:00 am to 5:00 pm	Farhan Uddin Raja	15,000	8	Hybrid				
Arabic Language for Professional Development	October 07 - November 18, 2024	Monday & Wednesday	6:30 pm to 8:30 pm (Monday) & 6:00 am to 09:00 pm (Wednesday)	Saad Khursheed	25,000	30	Live-Online				
Tax Refresher Program	October 8 & 9, 2024	Tuesday & Wednesday	9:00 am to 5:00 pm	Rajlain H. Qazi	30,000	16	Hybrid				
Security Risk Management	October 15 & 16, 2024	Tuesday & Wednesday	9:00 am to 5:00 pm	Khalid Jawed Rishi & M. Hassan Qureshi	30,000	18	On-Campus				
Public Speaking Skills	October 16 - November 15, 2024	Wednesday & Friday	6:30 pm to 8:30 pm	Farhan Uddin Raja	23,000	20	On-Campus				
Content Writing	October 21, 22 & 23, 2024	Monday, Tuesday & Wednesday	9:00 am to 3:00 pm	Maria Hassan Siddiqui	30,000	18	Hybrid				
Tourism Management	October 21 - November 01, 2024	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	Awais Khan	25,000	18	Hybrid				
November											

November Nov									
Successful Business Communication	November 4-December 16, 2024	Monday to Thursday	6:30pm to 8:30pm	Farhan Uddin Raja	30,000	50	Hybrid		
IFRS Update Program	November 06 - 07, 2024	Wednesday & Thursday	9:00 am to 5:00 pm	Hasnain R. Badami & Danish Noorani	30,000	16	Hybrid		
Personal Branding in the Digital Era	November 13, 15 & 20, 22, 2024	Wednesday & Friday	6:30 pm to 9:30 pm	Adil Tanveer	15,000	12	Live-Online		
Marketing Financial Services	November 15 & 22, 2024	Friday	10:00 am to 01:00 pm	Faraz Younus Bandukda	25,000	6	Live-Online		
Professionalism and Work Ethics	November 20, 2024	Wednesday	9:00 am to 5:00 pm	Farhan Uddin Raja	20,000	8	On-Campus		
Teacher's Training: Incorporating the Modern Pedagogy		Wednesday & Thursday	9:00 am to 5:00 pm	Moiz Khan	30,000	16	On-Campus		
The Art of Managing Inventories	November 22- December 20, 2024	Friday	06:00 am to 08:30 pm	Mudasser Ali Khan	25,000	12.5	Live-Online		
Health Safety Environment	November 25 & 26, 2024	Monday & Tuesday	6:30 pm to 8:30 pm	lqbal Burcha	20,000	18	Hybrid		
Fire Safety Technician	November 27, 2024	Wednesday	9:00 am to 5:00 pm	Imran Taj	20,000	8	On-Campus		
Computerized Accounting	TBD	TBD	TBD	TBD	TBD	TBD	TBD		

<u>December</u>										
Hotel Management	December 3, 2024 - January 2, 2025	Tuesday & Thursday	6:00 pm to 9:00 pm	Azeem Uddin Sheikh	30,000	30	On-Campus			
Analytical Assessment of Financial Statement	December 6, 2024 - January 03, 2025	Friday	6:00 pm to 9:00 pm	Mohsin Adhi	30,000	15	Live-Online			
Event Management Skills		Monday, Wednesday & Friday	6:00 pm to 9:00 pm	Dr Shahid Mir	20,000	9	On-Campus			
Business Writing Skills	December 10,2024- January 27, 2025	Tuesday & Thursday	6:30 pm to 8:30 pm	Farhan Uddin Raja	30,000	30	Live-Online			
Certificate in Early Childhood Care & Education	December 14, 2024-January 17, 2024	Saturday & Sunday	9 am to 1:30 pm	Naheed Wasi	40,000	50	On-Campus			
Emotional Intelligence		Monday & Tuesday	9:00 am to 5:00 pm	Farhan Uddin Raja	25,000	16	On-Campus			
Quality Tools & Techniques	December 18, 2024	Wednesday	9:00 am to 5:00 pm	lqbal Burcha	20,000	8	Hybrid			
Critical Thinking And Analytical Skills	December 23 - 27, 2024	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	Dr Shahid Mir	20,000	9	On-Campus			
Critical Thinking And Analytical Skills	TBD	TBD	TBD	TBD	TBD	TBD	TBD			