

## SKILLS DEVELOPMENT PROGRAM-JULY 2016-JUNE 2017

SUBJECT	COURSE	DATE	DAYS	TIMINGS	INVESTMENT (PKR)	Trainer
ENGLISH LANGUAGE & COMMUNICATION	Business Correspondence	August 1-September 2, 2016	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	15,000	FUJ
	Successful Business Communication	August 8-September 19, 2016	Monday to Thursday	6:30 pm to 8:30 pm	22,000	AZ/SN
	Power Talking	August 12-September 2, 2016	Friday	6:00 pm to 9:00 pm	16,000	AAI
	Interactive English	August 29-October 7, 2016	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	18,000	FUJ
	Effective Public Speaking	September 27-October 13, 2016	Tuesday and Thursday	6:30 pm to 8:30 pm	18,000	MR
	Successful Business Communication	September 26-November 7, 2016	Monday to Thursday	6:30 pm to 8:30 pm	22,000	AZ/SN
	Power Talking	September 30-October 21, 2016	Friday	3:00 pm to 6:00 pm	16,000	AAI
	Developing Oratory Skills	October 15-November 13, 2016	Saturday & Sunday	6:30 pm to 8:30 pm	25,000	SA
	Social Correspondence	October 17-November 25, 2016	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	22,000	FUJ
	Developing Oratory Skills	November 19-December 18, 2016	Saturday & Sunday	6:30 pm to 8:30 pm	25,000	SA
	Successful Business Communication	November 21, 2016-January 1, 2017	Monday to Thursday	6:30 pm to 8:30 pm	22,000	AZ/SN
	Effective Public Speaking	November 22-December 8, 2016	Tuesday and Thursday	6:30 pm to 8:30 pm	18,000	MR
	Advanced Interactive English	November 28-December 30, 2016	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	22,000	FUJ
	Power Talking	December 23, 2016-January 13, 2017	Friday	3:00 pm to 6:00 pm	16,000	AAI
	Developing Oratory Skills	January 14-February 12, 2016	Saturday & Sunday	6:30 pm to 8:30 pm	25,000	SA
	Successful Business Communication	February 6-March 20, 2017	Monday to Thursday	6:30 pm to 8:30 pm	22,000	AZ/SN
	Effective Public Speaking	February 21-March 9, 2017	Tuesday and Thursday	6:30 pm to 8:30 pm	18,000	MR
	Interactive English	January 2-February 3, 2017	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	18,000	FUJ
	Business Correspondence	February 6-March 10, 2017	Monday, Wednesday & Friday	6:00 pm to 9:00 pm	18,000	FUJ
	Successful Business Communication	April 3-May 15, 2017	Monday to Thursday	6:30 pm to 8:30 pm	22,000	AZ/SN
MICROSOFT OFFICE	Word & PowerPoint (Advanced)	July 16-August 20, 2016	Saturday	2:00 pm to 5:00 pm	15,000	RZA
	Microsoft Excel for MIS/Data Analysts	July 19-20, 2016	Tuesday & Wednesday	9:00 am to 5:00 pm	22,000	RZA
	Dashboard Reporting in Microsoft Excel	July 21-22, 2016	Thursday & Friday	9:00 am to 5:00 pm	22,000	RZA
	Advanced Excel 2013	August 9-18, 2016	Tuesday, Wednesday & Thursday	6:30 pm to 8:30 pm	15,000	RZA
	Dashboard Reporting in Microsoft Excel	August 23-24, 2016	Tuesday & Wednesday	9:00 am to 5:00 pm	22,000	RZA
	Microsoft Excel for MIS/Data Analysts	August 16-17, 2016	Tuesday & Wednesday	9:00 am to 5:00 pm	22,000	RZA
	Microsoft Excel for MIS/Data Analysts	September 8-9, 2016	Tuesday & Wednesday	9:00 am to 5:00 pm	22,000	RZA
GRAPHICS & WEBDESIGNING	Advanced Graphics Designing	August 16-November 17, 2016	Tuesday & Thursday	6:30 pm to 8:30 pm	20,000	NAK
	Web Designing	October 10-November 16, 2016	Monday, Wednesday & Friday	6:30 pm to 8:30 pm	20,000	SR
	Graphics Designing	December 6-February 4, 2016	Tuesday, Thursday & Saturday	6:30 pm to 8:30 pm	20,000	NAK
	Web Designing	March 13-April 19, 2017	Monday, Wednesday & Friday	6:30 pm to 8:30 pm	20,000	SR
Finance & Accounting	Business Analysis & Valuation	July 17-August 7, 2016	Sunday	5:30 pm to 8:30 pm	12,500	SH
	Financial Management	August 10-September 2, 2016	Wednesday & Friday	6:30 pm to 8:30 pm	15,000	SH
	Analysis of Financial Statements	September 6-29, 2016	Tuesday & Thursday	6:30 pm to 8:30 pm	16,000	MA
	Accounting Fundamentals for Decision Making	October 4-27, 2016	Tuesday & Thursday	6:30 pm to 8:30 pm	15,000	MA
	Analysis of Financial Statements	November 1-24, 2016	Tuesday & Thursday	6:30 pm to 8:30 pm	16,000	MA
	Finance Boot Camp	December 6-29, 2016	Tuesday & Thursday	6:30 pm to 8:30 pm	16,000	MA/FB
Essential Skills for Budding Managers	Essential Skills for Budding Managers	August 6-September 4, 2016	Saturday & Sunday	6:30 pm to 8:30 pm	25,000	SA
	Essential Skills for Budding Managers	September 10-October 9, 2016	Saturday & Sunday	6:30 pm to 8:30 pm	25,000	SA
	Essential Skills for Budding Managers	January 7-February 5, 2017	Saturday & Sunday	6:30 pm to 8:30 pm	25,000	SA
	Essential Skills for Budding Managers	March 4-April 2, 2017	Saturday & Sunday	6:30 pm to 8:30 pm	25,000	SA

MANAGEMENT	Networking Skills that Work	16-Jul-16	Saturday	9:00 am to 5:00 pm	15,000	AS
	Networking Skills that Work	15-Oct-16	Saturday	9:00 am to 5:00 pm	15,000	AS
	Networking Skills that Work	14-Jan-17	Saturday	9:00 am to 5:00 pm	15,000	AS
	Networking Skills that Work	15-Apr-17	Saturday	9:00 am to 5:00 pm	15,000	AS
	Image Building	13-Aug-16	Saturday	9:00 am to 5:00 pm	15,000	AS
	Image Building	19-Nov-16	Saturday	9:00 am to 5:00 pm	15,000	AS
	Image Building	18-Feb-17	Saturday	9:00 am to 5:00 pm	15,000	AS
	Image Building	13-May-17	Saturday	9:00 am to 5:00 pm	15,000	AS
	Personal Branding	17-Sep-16	Saturday	9:00 am to 5:00 pm	15,000	AS
	Personal Branding	17-Dec-16	Saturday	9:00 am to 5:00 pm	15,000	AS
	Personal Branding	11-Mar-17	Saturday	9:00 am to 5:00 pm	15,000	AS
	Interpersonal Skills	November 2-December 2, 2016	Wednesday & Friday	6:30 pm to 8:30 pm	20,000	SM
	Interpersonal Skills	March 1-31, 2017	Wednesday & Friday	6:30 pm to 8:30 pm	20,000	SM
TEACHER TRAINING	ESL Teacher Capacity Building Program	September 3-November 5, 2016	Saturday	10:00 am to 01:00 pm	20,000	MR
	ESL Teacher Capacity Building Program	January 6-March 10, 2017	Saturday	10:00 am to 01:00 pm	20,000	MR
	ESL Teacher Capacity Building Program	April 7 -June 9, 2017	Saturday	10:00 am to 01:00 pm	20,000	MR
	Teachers as Agents of Learning: How am I doing as teacher?	September 24-October 15, 2016	Saturday	10:00 am to 04:00 pm	18,000	RJ
	Assessment Practices in Early Years Education: A Way Forward	October 22-November 12, 2016	Saturday	10:00 am to 04:00 pm	18,000	RJ

Last updated on 1-Aug-16